

Crawley Borough Council

Agenda of the Full Council

To: The Mayor and Councillors

You are summoned to attend a meeting of the **Full Council** which will be held in **Ashurst Main Hall - The Charis Centre**, on **Wednesday, 30 March 2022 at 7.30 pm**

Nightline Telephone No. 07881 500 227

A handwritten signature in black ink, appearing to read "A. Hurst".

Chief Executive

Please contact Democratic Services if you have any queries regarding this agenda.
democratic.services@crawley.gov.uk

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Duration of the Meeting

If the business of the meeting has not been completed within two and a half hours (normally 10.00 pm), then in accordance with Council Procedure Rule 2.2, the Mayor will require the meeting to consider if it wishes to continue for a period not exceeding 30 minutes. A vote will be taken and a simple majority in favour will be necessary for the meeting to continue.

Following the meeting's initial extension, consideration will be given to extending the meeting by further periods of up to 30 minutes if required however, no further extensions may be called to extend the meeting beyond 11.00pm when the guillotine will come into effect.



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The order of business may change at the Deputy Mayor's discretion

Part A Business (Open to the Public)

	Pages
1. Apologies for Absence	
To receive any apologies for absence.	
2. Disclosures of Interest	
In accordance with the Council's Code of Conduct, councillors are reminded that it is a requirement to declare interests where appropriate.	
3. Minutes - Full Council 23 February 2022	5 - 18
To approve as a correct record the minutes of the meeting of the Full Council held on 23 February 2022.	
4. Minutes - Extraordinary Full Council 2 March 2022	19 - 22
To approve as a correct record the minutes of the meeting of the Extraordinary Full Council held on 2 March 2022	
5. Communications	
To receive and consider any announcements or communications, including any additional Cabinet Member announcements.	
6. Public Question Time	
To answer public questions under Full Council Procedure Rule 1.1-E. The questions must be on matters which are relevant to the functions of the Council, and should not include statements.	
One supplementary question from the questioner will be allowed.	
Up to 30 minutes is allocated to Public Question Time.	
7. Consideration of Full Council Recommendations and Call-In Decisions	23 - 52
To consider any recommendations before the Full Council or items which have been Called-In.	
<i>NB In advance of the meeting Political Groups will identify which recommendations they do not wish to reserve for debate.</i>	

8. Notification of Decision Protected from Call-In (Recommendation 5)

In line with the Call-In Procedure Rule 8.3, which is set out in the Council's Constitution, the Council is required to be informed when the Chief Executive has protected a decision from Call-In.

The Leader, under the Urgent Action decision making powers set out in the Constitution, took the following decision which was also protected from Call-In (in accordance with Call-In Procedure Rule 8).

The decision, which was taken on 15 March 2022, was to approve the Council Tax Government Discretionary 'Energy Rebate' Guidelines and give delegated authority to designated senior officers to make relief awards within these Guidelines. This decision was protected from Call-In so that an online application process can become live to enable the Council to start supporting eligible residents as soon as possible. The decision was reported in Councillors' Information Bulletin [IB//1122](#).

RECOMMENDATION 5

The Full Council is requested to note the use of the Protection from Call-In provision by the Chief Executive in respect of the decision taken by the Leader relating to the Council Tax Government Discretionary 'Energy Rebate' Scheme which was taken on 15 March 2022.

9. Notification of Urgent Action Taken by the Returning Officer: Polling Place for Three Bridges Ward (LMC) - (Recommendation 6)

On 17 March 2022 the Chief Executive (as Returning Officer) took a decision under the Urgency provisions as set out in the Constitution.

The designated Polling Place for Poling District LMC in Three Bridges was the Holiday Inn Express however, the Council had not been able to make a confirmed booking with Holiday Inn Express to accommodate a Polling Place for the election on 5 May 2022. In light of this, the Chief Executive took the urgent decision to temporarily allocate the Limelight Room at The Hawth Theatre as the Polling Place for Polling District LMC for the 5 May 2022 election only.

RECOMMENDATION 6

That the Urgent Action taken by the Chief Executive (as Returning Officer) in respect of the temporary change to the Polling Place for Polling District LMC (Three Bridges) for the 5 May 2022 election be noted.

10. Councillors' Questions Time

There will be a maximum of **30** minutes for Councillors' Question Time (CQT). Councillors may ask questions relating to either a portfolio issue or with regard to the functions delegated to a Committee.

There are **two** methods for Councillors asking questions:

1. Councillors can submit written questions in advance of the meeting and written answers will be provided on the evening of the Full Council.
2. Councillors can also verbally ask questions during the CQT.

Councillors have the opportunity to ask oral supplementary questions in relation to either of the methods above.

11. Receiving the Minutes of the Cabinet, Overview and Scrutiny Commission and Other Committees including Items for Debate

To receive the minutes of the meetings of the Cabinet, Overview and Scrutiny Commission and Committees, as listed on page 23, and set out in the appendices to this item and to debate any Reserved Items contained within those Minutes.

NB: In advance of the meeting Political Groups can identify any items they wish to debate as a Reserved Item. These Reserved Items will then be the only matters to be the subject of debate.

12. Supplemental Agenda

Any urgent item(s) complying with Section 100(B) of the Local Government Act 1972.

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